

CONSTITUTION



FAO REGIONAL OFFICE FOR ASIA & THE PACIFIC
BANGKOK - 1994

First Edition: December, 1991
Second Edition: September, 1994

The constitution of APAARI was adopted in December, 1990 by the General Assembly in its second meeting held at FAO Regional Office for Asia and the Pacific, Bangkok, Thailand.

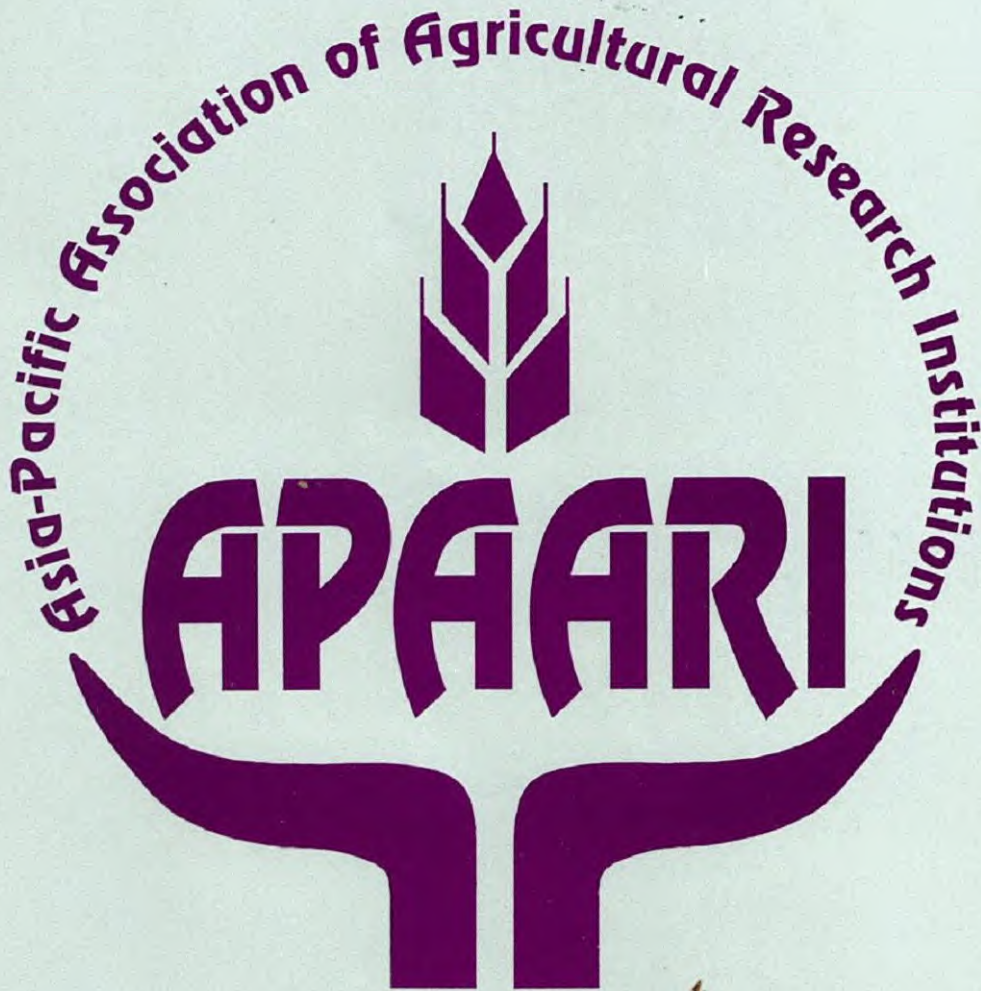


FOR COPIES WRITE TO:

**The Executive Secretary
Asia-Pacific Association of Agricultural
Research Institutions (APAARI)
FAO Regional Office for Asia and the Pacific
Phra Atit Road, Bangkok 10200
Thailand**

**Tel: (662) 2817844
Fax: (662) 280 0445**

CONSTITUTION



FAO REGIONAL OFFICE FOR ASIA & THE PACIFIC
BANGKOK - 1994

CONTENTS

	Page
Preamble	1
Article I Name	2
Article II Seat	2
Article III Objectives	2
Article IV Functions	3
Article V Membership	4
Article VI Membership Subscription	4
Article VII Other Sources of Funds	6
Article VIII The General Assembly	6
Article IX Duties of the General Assembly	7
Article X Executive Committee	7
Article XI Duties of the Executive Committee	8
Article XII Executive Secretary and Secretariat	9
Article XIII Duties of Officers	9
Article XIV Rule and Regulations	10
Article XV Quorum	10
Article XVI Amendment of the Constitution	11
Article XVII Dissolution	11



ASIA-PACIFIC ASSOCIATION OF AGRICULTURAL RESEARCH INSTITUTIONS (APAARI)

CONSTITUTION

PREAMBLE

1. The agricultural research institutions in the Asia-Pacific Region:

- **Aware of** the problems and challenges facing the development of agriculture in the Region,
- **Conscious of** the responsibilities which they must assume if they are to contribute to the process of social and economic development in the Region,
- **Convinced that** the role and impact of the respective institutions can be enhanced through effective collaboration and consultation among them,

Have decided to establish a regional association of agricultural research institutions in the pursuit of their common objectives under the sponsorship of FAO.

ARTICLE I

NAME

2. The name of this association shall be "Asia-Pacific Association of Agricultural Research Institutions" (APAARI), hereinafter referred to as the Association.

ARTICLE II

SEAT

3. The Association shall have its seat at Bangkok, Thailand.

ARTICLE III

OBJECTIVES

4. The overall objective of the Association shall be to foster the development of agricultural research in the Asia-Pacific Region.
5. More specifically, the objectives of the Association shall be to:
 - a) promote the exchange of scientific and technical know-how and information in agriculture;
 - b) encourage the establishment of appropriate coopera-

tive research and training programmes in accordance with identified regional, bilateral or national needs and priorities;

- c) assist in strengthening of research organizational and management capability of member institutions; and
- d) strengthen cross-linkages between national, regional and international research centres and organizations, including universities, through involvement in jointly-planned research and training programmes.

ARTICLE IV

FUNCTIONS

6. In pursuance of the above objectives, the Association may undertake one or more of the following activities:
- a) convene General Assembly to discuss the Association's administration, general programme, policies, and priorities;
 - b) organize working groups, meetings and seminars to discuss specific problems or sponsor technical studies, training courses and workshops;
 - c) collect, collate and disseminate research information;
 - d) maintain links with agencies, institutions, or organizations and other entities undertaking similar activities within and outside the Region; and

- e) promote collaborative research among member institutions

ARTICLE V

MEMBERSHIP

7. Membership shall be open to national agricultural research institutions/councils/organizations/universities, etc from countries of the Region. In countries where agricultural research is handled directly by a government department, the relevant unit/bureau will be eligible to become member of the Association. Membership in the Association may be sought by submitting an application to the Executive Secretary in consultation with the Chairman of the Association. The membership of the Association shall also be open to such other organizations or bodies as may be decided by the General Assembly of the Association.

8. Any member institution desiring to withdraw from the Association shall notify the Executive Secretary in writing, and such withdrawal shall take effect three months from the date of receipt of the notice by the Executive Secretary.

ARTICLE VI

MEMBERSHIP SUBSCRIPTION

9. For the purpose of determining annual subscription by member institutions, the countries where they are located shall be deemed to be

categorized as follows:

Category I:	Australia, China, India, Japan, and New Zealand
Category II:	Bangladesh, DPR Korea, Indonesia, Iran, Malaysia, Pakistan, Philippines, Rep. of Korea, and Thailand
Category III:	Bhutan, Cook Islands, Fiji, Kampuchea, Laos, Maldives, Mongolia, Myanmar, Nepal, Papua New Guinea, Solomon Island, Sri Lanka, Tonga, Vanuatu, Vietnam and Western Samoa.

The annual subscription from each member institution shall be as follows:

Member institution falling in Category I:	US\$ 6,000
Member institution falling in Category II:	US\$ 4,000
Member institution falling in Category III:	US\$ 2,000

ARTICLE VII

OTHER SOURCES OF FUNDS

10. In addition to the annual membership subscription, other sources of funds shall consist of:
- a) Grants and donations from governments, national, regional or international organizations and development banks, and others;
 - b) Proceeds from the sale of publications issued by the Association; and
 - c) Fees, if any, collected from participants of any technical meeting organized by the Association.

ARTICLE VIII

THE GENERAL ASSEMBLY

11. There shall be a General Assembly of the Association, in which each member institution shall be represented by one delegate.
12. The General Assembly shall meet at least once every two years.
13. Each country organization represented in the Association shall have one vote at all meetings of the General Assembly. Members from a country present in a General Assembly shall elect at the start of the meeting a member institution which should represent their country for voting at ordinary or extraordinary meetings. The member institution elected as

country representative shall become leader of the delegation consisting of members from that country attending that meeting. The Chairman shall allow some time for mutual consultation among members from each country prior to voting on any issue.

14. All decisions shall be taken by a simple majority vote, except for those decisions relating to amendments to the Constitution, and those related to the dissolution of the Association. In the case of equality of votes, the Chairman shall have a casting vote.

ARTICLE IX

DUTIES OF THE GENERAL ASSEMBLY

15. In fulfillment of its objectives, the General Assembly shall determine the policy of the Association, approve the Programme of Work and Budget formulated and put up by the Executive Committee, review progress, and shall exercise other powers conferred upon it by the Constitution.

ARTICLE X

EXECUTIVE COMMITTEE

16. There shall be an Executive Committee of the Association composed of three officers, namely Chairman, Vice-Chairman and Executive Secretary, and four members. The Chairman, Vice-Chairman and members shall be elected by the General Assembly from among the member institutions at the biennial meeting and shall hold office until the next biennial

session and shall **not** be eligible for immediate re-election to the same office for more than two terms. No country will have more than one representative on the Executive Committee. The Executive Secretary, who shall be appointed according to Article XII paragraph 22, shall be an **ex officio** member of the Executive Committee.

17. If any one of the offices of Chairman or Vice-Chairman becomes vacant for any reason, the remaining members of the Executive Committee shall elect one of its own members to fill the vacancy. A position of member of the Executive Committee which falls vacant shall be filled by the unsuccessful candidate who has the highest number of votes in the election of the Executive Committee at the preceding General Assembly. Persons who become members of the Executive Committee under this provision will remain in office until the next Session of the General Assembly.

ARTICLE XI

DUTIES OF THE EXECUTIVE COMMITTEE

18. The Executive Committee shall manage the affairs of the Association in accordance with this Constitution and the policies and directives adopted by the General Assembly.

19. The Executive Committee shall report to the Assembly on the implementation of the approved programme of work and the progress made in fulfilling the objectives of the Association.

20. The Executive Committee shall meet at least once every year and shall be convened by the Executive Secretary.

ARTICLE XII

EXECUTIVE SECRETARY AND SECRETARIAT

21. Secretariat of the Association shall be headed by the Executive Secretary.
22. During the initial years, FAO RAPA may permit the officer who deals with agricultural research to serve as Executive Secretary of the Association. After the initial period, the Executive Committee shall appoint the regular Executive Secretary with suitable experience in agricultural research.

ARTICLE XIII

DUTIES OF OFFICERS

23. The Chairman shall preside at all meetings of the General Assembly and the Executive Committee.
24. The Vice-Chairman shall perform all duties of the Chairman in the absence of the latter, and such other duties as may be assigned to him by the Chairman.
25. Executive Secretary shall be the chief of the Secretariat of the Association. He shall be responsible for the affairs of the Association and execution of all activities approved by General Assembly, including preparation of programme of work and budget, monitoring of progress, and arrangements for meetings of the General Assembly and Executive Committee. He shall collect and disseminate information pertaining to the ac-

tivities of the Association. He shall prepare the minutes for the Assembly and Executive Committee meetings, and arrange for the publication, distribution and preservation of the reports and proceedings of all meetings of the Association. He shall receive annual subscriptions and any other financial contributions to the Association, account for all money received and make payments in accordance with policies established by the Assembly and the Executive Committee, and he shall submit audited accounts to the biennial General Assembly.

ARTICLE XIV

RULES AND REGULATIONS

26. The General Rules of Procedure and Financial Regulations shall be prepared by the Executive Committee and approved by the General Assembly of the Association. Amendments to the Rules and Regulations may be adopted by a simple majority vote at any session of the General Assembly.

27. The Executive Secretary shall be responsible for utilization of the approved budget of the Association and shall maintain full accounts, records and documents. Duly audited accounts shall be presented at the General Assembly.

ARTICLE XV

QUORUM

28. The quorum at all meetings shall be 33% of the membership.

ARTICLE XVI

AMENDMENT OF THE CONSTITUTION

29. Amendment of the Constitution shall be considered only at a meeting of the General Assembly.
30. The Association may amend this Constitution by a two-thirds majority of the votes cast, provided that such majority is more than half of the countries from which the membership of the Association is drawn.
31. No proposal for the amendment of the Constitution shall be included in the agenda of any meeting of the General Assembly unless notice thereof has been dispatched by the Executive Secretary to members at least 120 days before the opening of the meeting.

ARTICLE XVII

DISSOLUTION

32. The Association can only be dissolved by a resolution approved at a General Assembly. The procedure to be followed for the dissolution of the Association shall be the same as detailed in paragraphs 30 and 31 under **Article XVI**.

