



# **RULES AND REGULATIONS**

## **For APAARI General Assembly**

Asia-Pacific Association of Agricultural Research  
Institutions (APAARI)  
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# **APAARI General Assembly: Rules and Regulations**

## **I Introduction and Background**

At its establishment in December 1990, the founding members (comprising 14 members as in Annexure 1) of the Association met and approved the Constitution of APAARI (referred to as First Edition printed in 1991). Besides setting basic provisions (rules, regulations, procedures, etc.), the Constitution made provision for a General Assembly (comprising all members) for policy directions and overall governance of the Association. The recent version (Seventh Edition of 2019) of the Constitution further improved /updated basic provisions, including those that are pertinent to the establishment, membership, composition, roles and responsibilities, conduct of business, and performance of the APAARI General Assembly (GA). However, there has been a felt need to develop additional (supplementary and complementary) provisions and integrate them along with the basic provisions in an articulated stand-alone document on the rules and regulations.

This document on ‘APAARI General Assembly: Rules and Regulations’ has thus been designed in line with Article XIV – Rules and Regulations, of the APAARI Constitution.

These Rules and Regulations aim to guide the Association, especially the members and officials of the General Assembly, the Executive Committee, Executive Secretary, APAARI Secretariat, and relevant stakeholders in following their roles, responsibilities, and contributions to enhance APAARI’s governance, development and performance.

The following sections reproduce the basic provisions as referred to by Articles and Paragraphs (items) from the Constitution, while various additional provisions (as developed in this document) are given in paragraphs in *italics*.

## **II APAARI General Assembly (GA)**

As the number of members grew over time, the structure of the constituencies/categories of APAARI membership evolved as given in the APAARI Constitution (Seventh Edition of July 2019) and as reproduced in Annexure 2 to this document.

### **2.1 Membership of the General Assembly**

1. Membership of APAARI shall be open to organizations/institutions engaged in, responsible for, and promoting agricultural research and innovation in the Asia-Pacific Region (APAARI Constitution, Article VI, Paragraph 11).
2. Membership of APAARI may be sought by submitting an application to the Executive Secretary and as approved by the Executive Committee. Once

approved such organization shall be termed as Member Organization (Article VI, Paragraph 12)<sup>1</sup>.

3. *The incumbent Chief Executive Officer/Head of the member organization shall be designated by his/her position as main representative of the member organization<sup>2</sup>.*
4. *The main representative may nominate any of his/her colleagues as an alternative person to represent his/her organization as member of APAARI. Member organizations are, however, strongly encouraged to nominate the same person for all representative roles with APAARI.*
5. The Member Organizations shall be classified in the following four main categories; i) Country Core Member Organizations, ii) Associate Member Organizations, iii) Affiliate Member Organizations, and iv) Reciprocal Member Organizations. Details of these categories/sub-categories and annual membership subscriptions shall be as specified in Schedule 1 and Schedule 2 of Annexure 1 - APAARI Membership Categories and Subscriptions (Article VI, Paragraph 13).
6. Annual membership subscription shall fall due in January every year (Article VI, Paragraph 15).
7. On failure of a member organization to pay its membership subscription consecutively for three years, the APAARI Executive Committee may decide to discontinue such membership (Article VI, Paragraph 16).
8. *The Executive Committee may go through the process of assessing the underlying reasons for non-payment of subscriptions and the options that are available and can be provided to such member organizations, before finally deciding on the discontinuation.*
9. Any member organization, desiring to withdraw its membership from the Association, shall notify the Executive Secretary in writing. Such withdrawal shall take effect three months from the date of receipt of the notice by the Executive Secretary (Article VI, Paragraph 17).
10. There shall be a General Assembly of APAARI, wherein each member organization shall be represented by one delegate (Article VIII, Paragraph 19).

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<sup>1</sup> Provisions as referred to by Articles and Paragraphs are basic provisions as in the APAARI Constitution. All further references in this document to “the Constitution” refer to the 7<sup>th</sup> edition of July 2019.

<sup>2</sup> Provisions as expressed in italics are additional provisions as developed in this document.

## 2.2 Roles and Responsibilities of the General Assembly

11. To fulfill the objectives of APAARI, the General Assembly shall perform the following roles and responsibilities (Article IX, Paragraph 24):
- i) Consider and endorse biennial work plan, income expenditure plan, strategic plan, audited financial statements, progress and performance reports, human resource development report as presented by the Executive Committee;
  - ii) Consider and approve policies, directives, rules of procedures, and regulations made in accordance with this Constitution;
  - iii) Nominate/elect the Executive Committee, appoint any specific purpose committee(s)<sup>3</sup>, appoint any member of the Assembly to serve on such specific purpose committee, delegate any required authority to the Executive Committee, and exercise other powers/duties as conferred upon the General Assembly under this Constitution;
  - iv) Consider and approve recommendations of the Executive Committee for effective functioning and governance of APAARI;
  - v) As and when needed, consider and approve amendments to the Constitution for enhancing the performance and effectiveness of APAARI.
  - vi) *Provide general guidance to the Executive Committee and the Executive Secretary, as consistent with the Constitution.*
  - vii) *As required by the Constitution, approve and/or modify rules and regulations for effective functioning and performance of the Association.*
  - viii) *The GA shall recognize that during Force Majeure situations (as caused by pandemics, earthquakes or any other disasters) the EC can be asked by the ES to assist with decisions on contractual obligations and performance of APAARI.*

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<sup>3</sup> Such specific purpose committee(s) may deal with subject matters such as finance, reform, membership, audit, etc.

- ix) May advise to establish sub-regional offices in any of its member countries on an as-needed basis to carry out any of the functions of APAARI, for a period determined by the General Assembly (Article IV, Paragraph 8).
  
- x) *As and when necessary, shall provide the required support and facilitation for APAARI's functioning and governance in any geographical location for effective strengthening of agri-food research and innovation systems in the Asia-Pacific Region.*

### **2.3 Conduct of Business by the General Assembly**

- 12. The Chairperson (of the Executive Committee) shall preside over all meetings of the General Assembly and the Executive Committee; and represent, as and when required, the Association at internal and external meetings, forums, and events in fulfilling the objectives of APAARI (Article XIII, Paragraph 40).
  
- 13. The Vice-Chairperson shall perform all duties of the Chairperson in the absence of the Chairperson, and such other duties as may be assigned to him/her by the Chairperson (Article XIII, Paragraph 41).
  
- 14. The Executive Secretary shall be the chief of the Secretariat of APAARI and shall be responsible for the affairs of the Association. Under the general guidance of the Executive Committee and the General Assembly, the Executive Secretary shall perform the following duties (Article XIII, Paragraph 42).
  
- 15. General rules of procedure, financial management procedures, and regulations shall be prepared, modified and proposed by the Executive Committee and approved by the General Assembly (Article XIV, Paragraph 43).
  
- 16. *The General Assembly may approve rules and regulations by a simple majority (more than 50%) of the votes at its meeting.*
  
- 17. Modifications to the rules, procedures, and regulations shall be adopted by a simple majority (more than 50%) of the votes at any meeting of the General Assembly (Article XV, Paragraph 44).
  
- 18. Amendment of the Constitution shall be considered only at a meeting of the General Assembly (Article XVI, Paragraph 46).
  
- 19. No proposal for the amendment of the Constitution shall be included in the agenda of any General Assembly meeting unless notice thereof has been

dispatched by the Executive Secretary to members at least 60 days before the opening of the meeting (Article XVI, Paragraph 47).

20. Amendment of the Constitution shall only be considered by the General Assembly if such agenda and the content of the amendment are supported by and have a prior endorsement of the Executive Committee by a simple majority of (more than 50%) of the votes in the EC (Article XVI, Paragraph 48).
21. The Association may amend this Constitution by a two-third majority (66% or more) of the votes cast, provided that such majority is more than half (more than 50%) of the countries from which the country core membership of APAARI is drawn (Article XVI, Paragraph 49).
22. The Association can only be dissolved by a resolution approved at a General Assembly meeting. The procedure to be followed for the dissolution of the Association shall be the same as detailed in paragraphs 46 to 49 of Article XVI of the APAARI Constitution (Article XVII Paragraph (50)).

#### **2.4 Code of Conduct by Members of the General Assembly**

23. *Expressed in the form of guidance for members of the General Assembly the key principles of conduct by members are summarized as follows.*
  - i) *As much as possible, the main representative (the incumbent Chief Executive Officer /Head) of the member organization shall participate in the GA meeting (s);*
  - ii) *If alternative person is nominated to represent the member organization, the same individual (alternative person) should be attending the GA Meeting(s), unless otherwise the main representative is available to attend the GA meeting(s);*
  - iii) *Always act in the best interest of APAARI.*
  - iv) *Make reasonable efforts to become familiar with the affairs of APAARI, including its vision, mission, goal, objectives and functions.*
  - v) *Attend GA meetings regularly, read Assembly documents, and take an active part in the business of the Assembly.*
  - vi) *Be prepared to listen and consider all relevant information and comments of all the members before making a decision. It is the moral obligation of an Assembly member to be fair and unprejudiced on any issue before the Assembly.*

- vii) *Never divert, divulge or make improper use of APAARI's business opportunities, property or confidential information, or otherwise compete with APAARI.*
- viii) *The Assembly members have a duty to avoid actual and/or potential conflicts of interest and to declare the nature of their interest(s) in the performance of their duties as a member of the Assembly, including while participating in the GA meeting(s).*
- ix) *The Assembly members need to have all APAARI documentation and can always seek such documents through the Executive Secretary/ APAARI Secretariat.*
- x) *The General Assembly is obliged to treat all APAARI information/data with confidence.*
- xi) *All General Assembly documentation, discussions and decisions are in-confidence, including within APAARI, until agreement is made between the Chairperson and ES which information can be made available within APAARI and more widely.*

### **III General Assembly Meeting (GAM)**

24. The General Assembly shall meet at least once every two years. The meeting of the General Assembly shall be presided over by the Chairperson of the Executive Committee, as assisted by the Vice-Chairperson of the Executive Committee (Article VIII, Paragraph 20).
- i) *As and if required, the General Assembly may meet more than once in two years, on any urgent/special subject matter. Such meeting shall be termed as an 'Extra-ordinary Meeting' of the GA.*
  - ii) *As necessary, the members of the General Assembly shall interact, through correspondence, for exchanging suggestions/comments/responses.*

#### **3.1 Planning of General Assembly Meeting (GAM)**

25. *Following are the key planning processes.*
- i) *The Executive Secretary in consultation with the Chairperson of the Executive Committee shall plan (date, venue, agenda, and documentation) and prepare and organize GA meeting.*

- ii) *The GAM shall be convened by the Chairperson of the Executive Committee in consultation with the Executive Secretary and preferably through a process of survey for dates from the members.*
- iii) *Announcement of date of a GAM to the members (member organizations) of the GA and others shall be made at least six (6) months in advance of the meeting date. An extra-ordinary GAM may be called by giving a shorter notice as approved by the Executive Committee.*
- iv) *The Chairperson and/ or Executive Secretary may invite special person(s) and /or observer(s), with specific expertise, experience, or interest, to participate in specified sessions only of the GAM.*
- v) *The agenda for GAM shall broadly cover areas such as opening session (welcome and introduction, opening statement), approval of agenda, disclosure of interest, action taken report, membership status, work plan and progress, audit and finance report, reforms and governance, administrative matters, formation of the EC, closing statement and vote of thanks.*
- vi) *A draft agenda of GAM shall be shared with the members (member organizations) of the GA and others (as necessary) at least six weeks in advance of such meeting.*
- vii) *Members of the GA may suggest any new agenda item and/ or modification to agenda item(s) at least four weeks in advance of the planned date of GAM.*
- viii) *Those members who suggested any agenda item(s), shall prepare and/or assist in preparing the documentation on such agenda item(s) in consultation with the Executive Secretary and /or the Chairperson and submit such documentation to the Executive Secretary at least two (2) weeks in advance of the meeting.*

### **3.2 Documentation for GAM**

26. *The following style and format is to be followed for the submission of documentation to the GAM.*

- i) *The Executive Secretary in consultation with the Chairperson of the Executive Committee shall plan (date, venue, agenda, and documentation)*



- ii) *The submission page at the top should identify the meeting number, year, agenda number, and agenda title.*
  - iii) *The main body of the submission shall comprise three parts; A) Purpose, B) Facts and Considerations, and C) Recommendations.*
  - iv) *The Purpose shall be specified in numbered points, mentioning what is intended to happen and what is to be accomplished in terms of output/outcome of the submission.*
  - v) *The Facts and Considerations should cover background, context, rationale, benefits, implications, if any, including financial implications.*
  - vi) *The Recommendations should be precise and concise and shall clearly state if the submission is for information, noting, endorsement, approval or some combination of these.*
  - vii) *The submission can have necessary attachments, annexures, with details of data and information, tables, charts, graphs, etc.*
27. *In the annotated agenda, each agenda item should briefly reflect the purpose, content, presenter and who is to take decision on output/outcome.*
  28. *It is important to include a separate report (agenda item) on follow up/ actions taken as arising from the decisions/ recommendations of the previous GA meeting. It should be ensured that the decisions/recommendations and reported actions as taken are specific, and clear.*
  29. *It shall be mandatory to include an agenda item on 'Formation of the Executive Committee' for the upcoming biennium.*
  30. *Full documentation (including an annotated agenda and submissions of agenda items with attachments if any) shall be sent, as soft copies through emails/online downloads, to reach the members of the GA and /participants of the GAM at least seven days in advance of the date of the meeting.*
  31. *A separate set of additional documents, booklets, pamphlets, posters, and other materials, may be provided at the venue of the GAM to complement and aid the participants in the process of the meeting.*

### **3.3 Processes and Deliberations at GAM**

32. *If for any reason, both the Chairperson and Vice-Chairperson are unavailable for the planned and/or on-going GA meeting, the Chairperson (or if unavailable, the Vice-Chairperson) shall nominate one or two members to preside over the meeting.*
33. *The quorum shall be fifty per cent (50%) of the member organizations with voting rights at any General Assembly meeting and fifty per cent (50%) of the members at any Executive Committee meeting (Article XIV, Paragraph 45)<sup>4</sup>.*
34. *In absence of the quorum, the Chairperson of the GAM in consultation with the Executive Secretary and available members of the GA at the venue of the GAM may record the lack of quorum and decide to continue the meeting. However, such meeting shall not deliberate and/or make decision(s) with regards to amendment of the Constitution, approval/ modification of rules and regulations, and dissolution of the Association.*
35. *After welcome and introduction by the Executive Secretary, the GAM shall be formally opened by the Chairperson with his/her opening statement.*
36. *Although not mandatory, the opening session may have a guest speaker to address the General Assembly.*
37. *As an official record of the GAM, a group photo of all the participants of the meeting shall be taken at stipulated time and designated place at the venue of the meeting.*
38. *After the opening session, the first agenda item (the draft agenda), covering suggested agenda items, time slots, and their sequencing will be presented to and approved by the General Assembly. Any suggested modifications will be considered and accepted for appropriate inclusion/ mentioning.*
39. *The second agenda item shall be 'Disclosure of Interest' before any matters of business are discussed. A member of the GA should also be able to declare any conflict of interest, if such a matter arises at any other time during the meeting.*
40. *Common content for presentation of each agenda item shall be: brief introduction and invite to the presenter by the Chairperson, concise presentation by the presenter (may be using audio-visuals), discussions by the participants as steered by the Chairpersons and decision(s) as moved by a member and as seconded by one or more members. Precise wording of the*

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<sup>4</sup> *As affiliate and reciprocal members and special invitees/ observers do not have voting right, these members/persons are not counted for the purpose of quorum.*

*decision, arising actions, and names of the mover and seconder(s) shall be recorded by the rapporteur(s)/Executive Secretary.*

41. Each member organization under Membership Category I (Country Core Member Organizations) and Category II (Associate Member Organizations) shall have one vote at the General Assembly meetings. Member organizations under Category III (Affiliate Member Organizations) and Category IV (Reciprocal Member Organizations) shall not have voting right at the General Assembly meetings (Para 21).
42. *A special invitee person/observer and any other non-member participants at the GA meeting shall **not have** voting right nor participate in discussions unless invited.*
43. The Chairperson shall allow adequate time for mutual consultation among members prior to voting on any issue/matter. In the case of equality of votes, the Chairperson shall have a casting vote (Article VIII, Paragraph 22).
44. *The GAM shall strive to reach all decisions by consensus. In situations where consensus is not possible, decisions shall be achieved through a simple majority vote (more than 50% of votes in favor), except for those relating to amendment of the Constitution, and dissolution of the Association, wherein the decision shall take place as under Article XVI and Article XVII of the APAARI Constitution (Para 23).*
45. *If the GAM does not arrive at its final decision on any matter/issue of significant urgency due to some impinging conditions/situations/inadequacies, the General Assembly may agree/ resolve to make an appropriate decision at a later date (outside of the GAM), or it may authorize the Executive Committee to make an appropriate decision, provided that the impinging conditions/situations/ inadequacies are removed.*

### **3.4 Proceedings of GAM**

46. *The Executive Secretary may arrange a small team, preferably from the Secretariat, for recording the minutes of the GAM.*
47. *The record of proceedings of the GAM should ideally include brief contents of the presentation, summary of discussion/deliberation highlighting issues/concerns/ significance, decision(s)/recommendation(s) agreed, name of the mover and name(s) of the seconder(s). Names of members and participants in the discussion/deliberations may **not be** recorded in the proceedings.*

48. *A typical proceedings shall include front pages with title, group photo, a paragraph about APAARI, content page, main proceedings covering agenda-wise details as outlined under the preceding paragraph of this document, finally approved and implemented agenda, list of all participants with their contact details, opening statement, and annexes/attachments (on data, information, tables, facts and figures) as presented/corrected at the meeting.*
49. *The draft proceedings, as prepared by the Executive Secretary and as cleared by the Chairperson of the GAM, shall be circulated preferably within a period of eight weeks after the GA meeting, to the members (member Organizations) of the GA and others as necessary for their review and comments.*
50. *The members and participants shall provide their feedback within four weeks of the circulation of the draft proceedings. Such comments/suggestions shall need be considered and appropriately reflected by the Executive Secretary in the refined draft of the proceedings.*
51. *Such revised draft shall go through the Chairperson of the GAM and/or the Chairperson of the Executive Committee for vetting and final approval.*
52. *Once finally approved (as per the preceding paragraph of this document), the proceedings shall be circulated as soft and/or hard copies/online downloads to the members of the General Assembly, partners and select stakeholders, and also be made available on the APAARI website/ social media as necessary.*
53. *The final proceedings can be used as the reasonable basis to take actions on the agreed decisions/ recommendations.*

#### **IV APAARI Executive Committee (EC)**

##### **4.1 Composition of the Executive Committee**

The recent version of the APAARI Constitution (its Seventh Edition of July 2019) gives some basic provisions and authority (as in Article X: Executive Committee) to the General Assembly on the establishment, composition and formation of the Executive Committee. The basic provisions are as in the main paragraphs, while additional (supplementary and complementary) provisions are given (as in paragraphs in *italics*) as below.

54. The Association shall have an Executive Committee, composed of the following fourteen (14) members (Article X, Paragraph 25 of the Constitution):
  - i) Six (6) members representing the Category I (Country Core Member Organizations) of which two (2) shall be from the South Asia and West

Asia sub-region, two (2) from the South-East Asia and East Asia sub-region, and two (2) from the Pacific sub-region. One of these six members shall be the out-going Chairperson, who will continue as a member for the new term; to ensure continuity and needed guidance to the new Executive Committee;

- ii)* A member representing the member organization from the host country of APAARI;
- iii)* A member representing the higher education sector (agricultural universities and institutions);
- iv)* A member representing the CGIAR - as represented by one of the CGIAR Center Directors General;
- v)* A member representing the AIRCA – as represented by one of the AIRCA member institutions;
- vi)* A member representing the private sector organizations;
- vii)* A member representing donor/funding agencies/organizations;
- viii)* A member who is the incumbent Executive Secretary of the GFAR; and
- ix)* The incumbent Executive Secretary of APAARI as an *ex-officio* member.

#### **4.2 Formation of the Executive Committee**

- 55. The members (of the Executive Committee) shall be nominated/elected by the General Assembly in its biennial meeting from the respective groups of member organizations. A member organization shall not have more than one representative on the Executive Committee (Article X, Paragraph 26).
- 56. *The respective member organizations from each constituency may have consultations among themselves on whom they wish to elect/nominate as their representative on the Executive Committee.*
- 57. *While electing/nominating, the member organizations may follow a rotation so that each member organization from their constituency gets periodical opportunity to represent their constituency on the Executive Committee. The Chairperson of the GAM and the Executive Secretary shall guide the members on this specific process.*

58. *As designated, the host country of APAARI is Thailand. APAARI shall have its Head Office in Bangkok, Thailand (Host Country of APAARI) (Article III, Paragraph 5).*
59. *The current members representing higher education sector institutions shall choose one of the Associate Members to represent them on the Executive Committee.*
60. *A member representing CGIAR Centers shall be nominated by the Director (Chief Executive Officer) of the CGIAR Systems Organization.*
61. *One of the AIRCA institutions shall be chosen by the AIRCA institutions that are current Associate Members of APAARI.*
62. *One of the private sector organizations, who are members of APAARI, shall be nominated/elected/invited to serve as a member on the Executive Committee.*
63. *One of the organizations/agencies providing funds/finances to APAARI, shall be nominated /invited by the General Assembly/Executive Committee, to serve as a member of the Executive Committee.*
64. *The Chairperson and Vice-Chairperson of the Executive Committee shall be nominated/elected from the seven Executive Committee members [as under Paragraph 25 (i) and (ii)], by the Country Core Member Organizations present at the General Assembly Meeting (Article X, Paragraph 27).*
65. *The position of the Chairperson of the Executive Committee shall be a rotating position between the three sub-regions - i) South Asia and West Asia, ii) Southeast Asia and East Asia, and iii) the Pacific of the Asia-Pacific Region, each sub-region serving as Chairperson for the period of two years.*
66. *Care shall be taken to have the Chairperson and the Vice-Chairperson from two different sub-regions. When the Chairperson is chosen from one of the sub-regions, the Vice-Chairperson shall come from one of the other two sub-regions.*
67. *The Chairperson of the GAM and the Executive Secretary shall guide the members to ensure the above processes.*
68. *In case any of the member seat(s) on the Executive Committee remains vacant during the General Assembly meeting, such member seat(s) shall be nominated/filled-in by the Executive Committee (Article X, Paragraph 28).*

69. *Such vacant seat shall be filled within the first six months of the biennium for which such a member is to be nominated.*
70. The Executive Secretary of APAARI shall be appointed in accordance with Article XII of this Constitution (Article X, Paragraph 29).
71. The Chairperson, Vice-Chairperson and members of the Executive Committee (other than the member representing member organization of the host country, the Executive Secretary of GFAR and the APAARI Executive Secretary), shall hold office for two years and shall not be eligible for immediate re-election to the same office (Article X, Paragraph 31).
72. If any member seat, including that of the Chairperson or the Vice-Chairperson, of the Executive Committee, falls vacant, such seat shall be filled-in for remaining tenure by the Executive Committee in consultation with the member organization to which the original member belonged (Article X, Paragraph 32).
73. *If remaining tenure is less than three months, such vacant member position of the Executive Committee, shall not be filled.*
74. The Executive Committee may co-opt/ invite, as a special member/an observer on the Executive Committee, any such individual with specific expertise, skills, interest and experience (Article X, Paragraph 30).

## **V Concluding Remarks**

The Rules and Regulation for the APAARI General Assembly, as presented in this document, have been reasonably well articulated in terms of their coverage such as procedures, processes, guidelines and compliance for efficient and effective conduct and performance of the APAARI General Assembly. All those involved and responsible for managing, functioning and performance of the General Assembly, need to be reasonably familiar not only with the APAARI Constitution but also with these rules and regulations.

As provided in Article XIV- Rules and Regulations, of the APAARI Constitution (Seventh Edition of July 2019), these rules and regulations (as in this document) be perused, suitably modified and endorsed by the Executive Committee. Such endorsed document shall be circulated to the members of the General Assembly for their considerations in approving it during the upcoming General Assembly meeting.

<b>Annexure 1. Foundation Members (Country Core Member Organizations)* of APAARI in 1991-92</b>				
<b>#</b>	<b>Country**</b>	<b>Member Organization</b>	<b>Constituency</b>	<b>Comment</b>
1	Bangladesh	BARC	NARI	Council under Ministry
2	China	CAAS	NARI	Academy under Ministry
3	Fiji	Ministry of Primary Industries	NARO	Division of Agri. Research
4	India	ICAR (Council)	NARI	DARE, Ministry of Agriculture
5	Iran	Ministry of Agriculture	NARO	Research Division
6	Malaysia	MARDI	NARI	Research and Development Institution
7	New Zealand	Ministry of Agriculture	NARO	MAF Technology
8	Pakistan	PARC (Council)	NARI	Council under Ministry
9	PNG	Department of Agriculture	NARO	Later NARI
10	Republic of Korea	Rural Development Administration	NARO	Tropical Agricultural Division
11	Sri Lank	CARP	NARI	Council under Ministry
12	Thailand	Department of Agriculture (DOA)	NARO	Ministry
13	The Philippines	PCARRD (Council)	NARI	Socioeconomic Research Division
14	Samoa	Department of Agriculture, Forestry and Fisheries	NARO	Ministry
	FAO Supported	Dr. R. B. Singh – Regional Plant Production and Protection Officer	Executive Secretary	FAO, RAP Bangkok

*\* Country Core Members were referred to as regular members.*

*\*\* Three countries - Indonesia, Japan and Vietnam – were present as observers.*



**Annexure 2. Constituencies and Categories of APAARI Members (Member Organizations) as drawn from APAARI Constitution: Annexure 1- Schedule 1**

#	Type of Organizations	Member Constituency	Member Category
1	Government (apex) national organizations (NARIs, NAROs, NARCs, departments/ministries)	Country Core Member Organizations	Country Core Member
2	Ag. Universities /Institutions	Higher Education Sector Organizations	Associate Member
3	International Agricultural Research Institutions (IARCs)	CGIAR Centers	Associate Member
4	International Agricultural Research and Development Institutions	AIRCA Member Institutions	Associate Member
5	The Private Sector R and D Organizations	The Private Sector	Associate Member
6	Ag. Universities /Institutions	Higher Education Sector Organizations	Affiliate Member
7	CSOs (NGOs) in R and D	NGO Organizations	Affiliate Member
8	CSOs (FOs) in R and D	Farmer Organizations	Affiliate Member
9	CSOs (WOs) in R and D	Women Organizations	Affiliate Member
10	CSOs (YOs) in R and D	Youth Organizations	Affiliate Member
11	Organizations akin to APAARI in other regions/sectors/globally	Sub-regional, regional and global Organizations	Reciprocal Member
12	Promoting, Supporting and Facilitating Organizations *	Funding/Promoting Organizations	Non-members

\* *These organizations are not recognized as members of APAARI but have been closely involved as partners and stakeholders of APAARI.*